

Government of Maharashtra
Government Polytechnic, Pune

(An Autonomous Institute of Maharashtra State)

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Ref .No.GPP/WS/IT/2019-20/671

Date:31.01.2020

Quotation

Subject :- **Quotation for supply of Information & Technology
Department Equipments. (Due Date.06.02.2020 up to 5.00 P.M)**

Sealed Quotations are invited from eligible and interested manufactures/dealer/distributor for the following items on the terms and conditions mentioned below.

Sr. No	Name of the item with specification	Quantity required	Estimated Cost per qty
01	8085 Microprocessor Kit:- Intel-8085 microprocessor trainer kit with power supply .Manual and serial.	10	5000
02	Arduino Board:- Microcontroller platforms for rapid prototyping	2	500
03	File Runner:- Round file storage.	1	2000
04	Electric Vaccum Blower :- Ergonomic Handle, Lock on Button, Compact.	1	2000

TERMS and CONDITIONS.

- . The bid/quotation should be submitted in two bid format on or before due date. No online submission allowed.
- . The **first envelope** shall contain documents mentioned below.
 1. Covering letter for tender on the company letter head mentioning official address, contact No. E Mail address and website(if available) address.
 2. GST registration certificate/Number.
 3. GST clearance Certificate /GST Challan for last quarter of the Financial year sept.2019.
 4. Authorization / Distributorship certificate from manufacturer. Proof of permission to manufacture the equipment / item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer).
 5. Technical literature/ leaflet of the make and model no of equipment quoted. Additional document may also be asked by undersigned for confirming the details.
 6. The payment will be made by RTGS/NEFT/ ECS. This institute make call additional documents & /or information required for processing the bid.
- . The **second envelope** will contain the financial bid in which the all inclusive rates F.O.R. destination will be written and signed with the stamp of the establishment in the following format.

Sr. No.	Name of the item with specification	Quantity required	All inclusive cost per unit.	All inclusive cost for quantity mentioned
01				

Date:-
Place:-

(Signature)
Rubber stamp of organization.

. The two envelopes should be sealed shall be addressed to the Principal, Govt.Polytechnic, Pune with a heading “ Technical / Financial envelope for”, Reference no. Date..... of the opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelopes by giving heading “for supply of” and writing complete address of the undersigned.. Financial Bids of only Technically qualified bidders will be opened.

. The quotation should reach the undersigned on or before dt.**06.02.2020 up to 5.00 P.M**

. Quotation will be opened at **3.00 PM on dt. 07.02.2020**

. Rates should be valid for 6 months from the date of confirmation letter.

. Material should be quoted for standard makes and minimum pkgs.

. Delivery to the consignee has to be effected within 15 days from the date of issue of purchase order.

(penalty of 0.5% will be deducted in case of delay in supply. This penalty is per week)

. The undersigned reserves the right to accept or reject any offer or all offer without assigning any reason thereof.

Sdxxx
(Dr. V. S. Bandal)
Principal
Govt. Polytechnic, Pune

Copy to –

1. By Mail The Joint Director,R.O.Pune It is requested to publish the enquiry on the web site.
2. The Head of Computer Department, for hosting on the Institute’s website in time limit.
3. The Head of Information & Technology Department, for information.
4. Main Notice Board, GP. Pune .